

**VILLAGE OF PARK FOREST**

**RULES MEETING OF THE BOARD OF TRUSTEES**

**Monday, January 23, 2017**

**Village Hall 7:00 p.m.**

**MINUTES**

**IN ATTENDANCE:** Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray, Trustee Georgia O’Neill, and Trustee Theresa Settles

**ABSENT:** None

**STAFF IN ATTENDANCE:** Village Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegle, Village Attorney Felicia Frazier, Deputy Village Manager/Finance Director Mary Dankowski, Director of Economic Development and Planning Hildy Kingma, Assistant to Village Manager Denyse Carreras, Director of Building/Community Development Larrie Kerestes, Director of Public Works Roderick Ysaguirre, Director of Public Relations Jason Miller, Director of Health Jenise Ervin, and Director of Recreation and Parks Rob Gunther

**RECORDER:** Village Clerk Sheila McGann

**OTHERS IN ATTENDANCE:** Bruce Jennings, Norfolk Road Development; Mollie Dowling, OAI; and Sandra Dafiagor, OAI

**Roll Call**

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann

**1. Approval of a Contract for the OAI Buildout**

Manager Mick reported that the first item comes out of the Finance Department and Downtown. Director Dankowski explained that OAI has received a grant to pay for a buildout, asking the Village to pay for the development up front; the Village will be repaid when OAI receives the grant money. She gave the terms of the lease with OAI. Two bids were received. The recommended bidder has previously done work in the Village. She also noted that OAI has been partnering with the Village and the Rich East High School since 2014. Ms. Dowling explained that this expansion would double their space and increase visibility. As they are working with S & S Construction, they would like to be in the new space by March. Anyone interested in OAI may contact Director Sandra Dafiagor from 9-5 at the OAI office in Downtown Park Forest. Mayor Ostenburg asked if there were any questions from the Board. Hearing none, this item will be on the agenda at tonight’s regular meeting.

**2. A Letter of Agreement for Assistance with a DownTown TIF Extension**

Manager Mick gave background on the number of Downtown improvements made due to the Downtown TIF. This item would allow for exploration of extending the TIF. Director Dankowski listed the highlights and benefits to the Village if the TIF was extended an additional twelve years. She explained the process and the areas included noting that it would include the

Chase Bank and parking lot but would stop at Orchard Drive. Mayor Ostenburg asked if there were any questions from the Board. He noted that this has been discussed at the budget meeting with the Board. Hearing none, this item will be on the agenda at tonight's regular meeting.

**3. An Ordinance Approving a Pre-Annexation Agreement (Norfolk Road Development)**

Manager Mick said that there was a public hearing on January 17, 2017 regarding this agreement. Director Kingma detailed the agreement explaining that the property owner is requesting sewer connection to the Village's sewers with the stipulation that the owner will agree to the annexation agreement if the Village's corporate limits are extended to his property in the next twenty years. Mayor Ostenburg asked if there were any questions from the Board. He noted that this was discussed at the Public Hearing last week. Hearing none, this item will be on the agenda at tonight's regular meeting.

**4. A Resolution Authorizing the Sale by Public Auction of Personal Property Owned by the Village of Park Forest**

Manager Mick explained that two of the vehicles have been used by the Village in a number of capacities and the other two had been seized through police activities. They are to be sold at America's Auto Auction. Mayor Ostenburg asked if there were any questions from the Board. Hearing none, this item will be on the agenda at tonight's regular meeting.

**Mayor's Comments**

Mayor Ostenburg dispensed with the comments section of the agenda until the regular meeting but opened the floor to the visitors to comment on the items on the agenda.

**Manager's Comments**

**Trustee's Comments**

**Attorney's Comments**

**Clerk Comments**

**Audience to Visitors**

None

**Adjournment**

This concluded the Rules Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee McCray, seconded by Trustee Brown and passed unanimously.

Mayor Ostenburg adjourned the rules meeting at 7:27 p.m.

Respectfully submitted,  
Sheila McGann  
Village Clerk