

VILLAGE OF PARK FOREST

RULES MEETING OF THE BOARD OF TRUSTEES

Monday, February 27, 2017

Village Hall 7:00 p.m.

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray, Trustee Georgia O'Neill, and Trustee Theresa Settles

ABSENT: None

STAFF IN ATTENDANCE: Manager Tom Mick, Fire Chief Bruce Ziegle, Police Chief Pete Green, Village Attorney Felicia Frazier, Deputy Village Manager/Finance Director Mary Dankowski, Director of Economic Development and Planning Hildy Kingma, Director of Building/Community Development Larrie Kerestes, Director of Public Relations Jason Miller, Director of Public Works Roderick Ysaguirre, IT Coordinator Craig Kaufman, and Director of Health Department Margaret Lewis

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Pat Ariel, Faith United Protestant Church

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann

Mayor Ostenburg suspended the order of business while Manager Mick introduced Pat Ariel who announced a World Day of Prayer on Saturday, March 4 at 10:00 a.m. This year features the women and children of the Philippines.

1. An Ordinance Granting a Conditional Use for a Day Care Center in the R-1, Single Family Residential Zoning District at 160 Westwood Drive (Destined to Win Christian Center)

Manager Mick said this item comes out of the Economic, Development, and Planning Department and the Plan Commission. Director Kingma explained the process for the conditional use for daycare center which included a public hearing at the Plan Commission's February meeting where they recommended approval with conditions. She went over the expectations and recommendations including code related items and repair of parking area. Mayor Ostenburg asked how much space will be devoted to day care. Director Kingma answered that three classrooms and one with a moveable wall, kitchen, and restrooms. They won't be preparing meals on site, just an area for assembling meals is needed. Mayor Ostenburg asked if any Board members had any questions. Hearing none, this item will be on the agenda for action at tonight's Regular meeting.

2. Approval of a Resolution to Appropriate \$121,000 in Motor Fuel Tax Funds for Preliminary/Design Engineering Costs Associated with Improvements for Illinois Street (FAU 1719).

3. Approval of an Engineering Services Agreement for Preliminary/Design Engineering Services Associated with Improvements to Illinois Street (FAU 1719).

4. Approval by Resolution of a Local Agency Agreement for Federal Participation for the Improvements to Illinois St (FAU 1719).

Manager Mick said that items two, three, and four are out of Public Works Department and will be taken together. The Village is currently working with grant funding; the Indianwood improvements are in design now and with construction to begin in 2018.

Director Ysaguirre explained that the Village uses MFT funds first to appropriate by resolution for design of a project which is eligible for a grant funds, 80/20 match by the Village (agenda item #2). The next item (agenda item # 3) is the engineering phase with Baxter and Woodman. Director Ysaguirre noted that alternative roadway improvements were discussed with them. He gave the scope of work which includes the locations and timetable. The third item (agenda item #4) is routine as required to approve a resolution to enter into the agreement for improvements to Illinois Street for each phase of improvement. Mayor Ostenburg noted that using grant funds gives us an opportunity to maximize the MFT funds for repairs. Mayor Ostenburg asked the Board if there any questions. Trustee Brown asked how a company get on the bid list. Director Ysaguirre said any company may contact the State of Illinois and/or Illinois Department of Transportation and fulfill any of the necessary requirements and documents. These items will be on the agenda for action at tonight's Regular meeting.

5. A Project/Funding Commitment Resolution for an Invest in Cook FY2017 Call for Projects Application

Manager Mick noted that this item is also out of Public Works Department. As Cook County is looking to invest in projects (Invest in Cook FY 2017), the Village is looking at the engineering design for the resurfacing of Forest and Norwood from Western to Main Street. Although the County is not looking for matching funds, by offering a 30% match, it would show Park Forest's commitment to the project and increase the chances of winning the grant award. Director Ysaguirre added that this resolution is for the design phase only, not construction. This would allow the Village to be "shovel ready" when other funding becomes available. Mayor Ostenburg asked if any Board members had any questions. Hearing none, this item will be on the agenda for action at tonight's Regular meeting.

Mayor's Comments

Mayor Ostenburg dispensed with the comments section of the agenda until the regular meeting but opened the floor to the visitors to comment on the items on the agenda.

Manager's Comments

Trustee's Comments

Attorney's Comments

Clerk Comments

Audience to Visitors

None

Adjournment

This concluded the Rules Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee McCray, seconded by Trustee Brown and passed unanimously.

Mayor Ostenburg adjourned the rules meeting at 7:19 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk